Anglicans For Life
Executive Director Job Description

Position: Executive Director
Reports to: Board of Directors
Supervises: Small staff including Chief Operating Officer (COO), Ministerial Administrator, Director of Marketing, Multi-Media Specialist, Youth Outreach Coordinator, and Adoption Consultant
Status: Full-time, Monday–Friday, 9:00 AM–5:00 PM (with flexibility required for travel, evening/weekend events, and ministry needs)
Location: National Office, Ambridge, PA (approximately 15 miles northwest of Pittsburgh; ~20 minutes from Pittsburgh International Airport).

Organization Overview: Anglicans For Life (AFL) is the only global life-affirming ministry within the Anglican Communion. We educate and inspire the Church to understand and compassionately apply God's Word to critical life issues—including abortion, euthanasia, assisted suicide, and related bioethical concerns. Founded in 1966 on biblical principles and rooted in the Anglican tradition, AFL partners with clergy and laity to equip parishes with education, resources, and practical life-affirming ministry that serves both the local church and the broader community. Learn more at anglicansforlife.org.

Position Summary: The Executive Director provides visionary, strategic, and operational leadership for Anglicans For Life. This role ensures financial sustainability, high-quality programs, and faithful execution of the organization's mission and vision in alignment with biblical principles and Anglican tradition. The Executive Director works closely with the Board of Directors, staff, chapter leaders, and key stakeholders to advance life-affirming ministry across the Anglican Communion.

Key Areas of Responsibilities

Leadership & Operations
- Provide strategic direction and direct oversight to the COO and staff to ensure effective day-to-day operations, program delivery, and organizational excellence.
- Hire, develop, mentor, and retain staff while cultivating a healthy, collaborative, Christ-centered ministry-minded culture.
- Collaborate with the Board of Directors on governance, policy, strategic planning, risk management, and long-term organizational sustainability.

Financial Stewardship & Fundraising
- Develop and manage annual budgets in partnership with the Board and COO; ensure strong financial accountability and transparency.
- Lead fundraising efforts, including major donor cultivation and stewardship, annual campaigns, appeal letters, grant opportunities, and personalized donor care (e.g., thank-you notes and relationship building).
- Pursue diversified revenue sources to support sustainable growth.

Public Representation & Relationship Building
- Serve as the primary public spokesperson and ambassador for AFL in media, churches, events, leadership gatherings, and ecumenical settings.

- Build and maintain strong relationships with bishops, clergy, Anglican leaders, chapter leaders, and aligned pro-life organizations.
- Represent AFL at key events, including the March for Life, diocesan exhibits, national conferences, and other outreach opportunities (travel required).

Program & Content Leadership

- Create, develop, and write high-quality educational resources, programs, sermons, blogs, pastoral materials, and other content.
- Contribute strategy and content for publications, digital platforms (newsletters, blogs, social media), promotional videos, website, and annual national events.
- Mentor and equip Chapter Leaders, Life Leaders, and church leaders to implement effective life-affirming ministry in their congregations and communities.
- Oversee and expand the Silent No More Awareness Campaign, including leader training and program development.
- Stay current on pro-life issues, legislation, cultural trends, and relevant networks to inform AFL's resources, messaging, and strategic response.

Qualifications Required

- Proven leadership experience in a small to mid-sized nonprofit organization, preferably in a ministry or advocacy context.
- Strong public speaking and preaching ability, with comfort addressing congregations and diverse audiences.
- Mature Christian faith with a deep working knowledge of Scripture and its application to contemporary issues, plus solid familiarity with Anglican theology, polity, and structure.
- Exceptional written communication skills, capable of producing a wide range of materials (handwritten notes, prayers, blogs, sermons, formal correspondence, etc.).
- Compassionate, empathetic pastoral heart suited to ministering to individuals and families experiencing life-related pain, loss, or trauma.
- High personal integrity, collaborative spirit, and full alignment with AFL's biblical values and mission.
- Technical proficiency with Microsoft Office/Google Workspace, social media platforms, a CRM system (DonorPerfect or similar), and basic financial software (QuickBooks or equivalent).

Strongly Preferred

- Demonstrated fundraising success, including donor cultivation and revenue growth.
- Prior experience in pro-life ministry or related advocacy work.
- Ability to articulate biblical, scientific, and pastoral perspectives on life issues (abortion, euthanasia, assisted suicide, etc.) with clarity, conviction, and compassion.

Additional Details

What Already Exists

- *The Silent No More Awareness Campaign* helps women find healing and forgiveness after abortion while educating society about the impact of abortion on women, men and families.
- *Abundant Life: You Were Made for More*, youth outreach that produces a monthly podcast and blog for teens and young adults, which complements our Abundant Life Curriculum.
- *The Anglican Bioethics Center* website to equip clergy with educational and pastoral guidance on difficult bioethical topics.

- *The Anglican Adoption Grant and Outreach* program helping churches and families support foster care and adoption needs in local parishes.
- *Embrace the Journey and Project Life* adult educational curriculums for churches.
- *A catalogue* full of publications, brochures, and resources.
- *Events* such as the Life Forum and March for Life, the World's Largest Baby Shower, and the monthly Zoom for Life webinars.
- *The AFL Prayer Team and SWAT*

What AFL Offers:

- The opportunity to lead a unique, biblically faithful global ministry at a pivotal time for the Church and culture.
- Meaningful work that directly equips Anglicans to uphold the sanctity of every human life.
- A collaborative environment with dedicated staff and an engaged Board of Directors.
- Competitive compensation and benefits package commensurate with experience (details provided to qualified candidates).

How to Apply: Please submit a resume/CV and a letter of interest that includes your sense of calling to this ministry to Board Chairman Greg Plizga at gregory.plizga@svclnk.com.

Anglicans For Life is an equal opportunity employer and is committed to building a team that reflects the diversity of the Body of Christ.